

**DEPARTMENT OF ADMINISTRATION
PROCUREMENT DIVISION
RECOMMENDATION OF AWARD**

TO: Kathy Harrington

FROM: Susie Smith

DATE: 01/30/2009

EST. AMOUNT: \$50,512.00

REQ: ASA9-9-69

OVER 10% OF ESTIMATE

YES: ___ NO: X

AGENCY: All State Agency

DESCRIPTION: Bed Sheets

TOTAL NUMBER OF SOLICITED VENDORS: 73

TOTALNUMBER OF INDIANA FIRMS SOLICITED: 54

TOTAL NUMBER OF MINORITY & WOMAN VENDORS SOLICITED: MBE 6 WBE 6

SMALL BUSINESS SET-A-SIDE: No

RECYCLED PRODUCTS SOLICITED: No

SECRETARY OF STATE: Tabb Textile is registered.

SAVING AMOUNT OF SPLIT: No split; Awarded to the bidder meeting all specifications and submitted samples as requested in the solicitation package.

MINORITY BUSINESS PARTICIPATION: No If yes, percentage(s) ___ award amount: \$ ___

WOMAN-OWNED BUSINESS PARTICIPATION: No If yes, percentage(s) ___ award amount: \$ ___

QUOTE/BIDS WERE RECEIVED FROM THE FOLLOWING VENDORS:

<u>VENDOR</u>	<u>AMOUNT</u>	<u>INDIANA</u> <u>FIRM</u>	<u>PREFERENCE</u> <u>CLAIMED</u>	<u>BUY</u> <u>AMERICAN</u>	<u>EVAL.</u> <u>AMOUNT</u>	<u># of No</u> <u>BIDS</u>
1. ICS	\$27,164.00	No	N/A	didn't specify	\$27,164.00	0-6
2. Bob Barker	\$35,551.80	No	N/A	No	\$35,551.80	0-6
3. Acme Supply Co	\$41,213.00	No	N/A	No	\$41,213.00	0-6
4. American Textile Systems	\$44,255.45	No	N/A	No	\$44,255.45	0-6
6. Tabb Textile	\$46,427.00	No	N/A	Yes	\$46,427.00	0-6

Specifications:

Specifications are satisfactory

Delays:

There were no delays in the processing.

Preferences: Per IC 5-22-15-7 – An offeror may claim one (1) of the types of preferences for which the offeror is eligible.

US Manufactured- Tabb Textile is the only bidder claiming this preference. No other preferences were claimed.

Recommendation Narrative:

The bid package stated:

Sample(s) MUST be submitted under separate cover at or before the time of bid opening with the requisition number and opening date on the outside of the box or package. The State reserves the right to request samples after the fact and determined the acceptable amount of time for samples to be received. All shipping charges including, but not limited to, any US import charges shall be the responsibility of the vendor. The sample(s) SHALL be sent to:

Department of Administration
Procurement Division
402 West Washington St., Room W468
Indianapolis, Indiana 46204

Failure to comply WILL deem your bid non-responsive.

American Textile Systems, Tabb Textile, and Bob Barker submitted samples as stated above. ICS and Acme Supply didn't submit samples and therefore are considered non responsive. The samples were reviewed by the committee; results listed below:

Line 1) American Textile is the low bidder; however the specifications clearly stated, "Made from 100% cotton", the sheet American Textile submitted is 52/48 polyester/cotton. ICS is the second low bidder; however they didn't submit samples and therefore they are considered non-responsive. ICS also changed the thread count on their bid package from T140 to T130 which doesn't meet the written specifications. Tabb Textile is the third low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line 2) ICS is the low bidder; however they didn't submit samples and therefore they are considered non-responsive. ICS also changed the thread count on their bid package from T140 to T130 which doesn't meet the written specifications. American Textile is the second low bidder; however the specifications clearly stated, "Made from 100% cotton", the sheet American Textile submitted is 52/48 polyester/cotton. Tabb Textile is the third low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line 3) ICS is the low bidder; however they didn't submit samples and therefore they are considered non-responsive. ICS also changed the thread count on their bid package from T140 to T130 which doesn't meet the written specifications. American Textile is the second low bidder; however the specifications clearly stated, "Made from 100% cotton", the sheet American Textile submitted is 52/48 polyester/cotton. Tabb Textile is the third low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line 4) American Textile is the low bidder; however the specifications clearly stated, "Made from 100% cotton", the sheet American Textile submitted is 52/48 polyester/cotton. Tabb Textile is the second low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line #5) Amce Supply is the low bidder; however they didn't submit samples and therefore they are considered non-responsive. American Textile is the second low bidder; however the specifications clearly stated, "Made from 50/50 polyester/cotton", the sheet American Textile submitted is 52/48 polyester/cotton. The 52% polyester may exceed but the 48% cotton doesn't meet specification. Tabb Textile is the third low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line #6) Tabb Textile is the low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line #7) American Textile is the low bidder; however the specifications clearly stated, "Made from 50/50 polyester/cotton", the sheet American Textile submitted is 52/48 polyester/cotton. The 52% polyester may exceed but the 48% cotton doesn't meet specification. Tabb Textile is the second low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line 8) Tabb Textile is the low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line 9) American Textile is the low bidder; however the specifications clearly stated, "Made from 50/50 polyester/cotton", the sheet American Textile submitted is 52/48 polyester/cotton. The 52% polyester may exceed but the 48% cotton doesn't meet specification. Tabb Textile is the second low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line 10) Bob Barker is the low bidder; however the sheet they submitted is 65/35 polyester/cotton. The specifications clearly stated, "Made from 50/50 polyester/cotton". The 65% polyester may exceed but the 35% cotton doesn't meet specification. American Textile is the second low bidder but as stated above the specifications clearly stated, "Made from 50/50 polyester/cotton"; the sheet American Textile submitted is 52/48 polyester/cotton. The 52% polyester may exceed but the 48% cotton doesn't meet specification. Tabb Textile is the third low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line 11) Bob Barker is the low bidder; however the sheet they submitted is 65/35 polyester/cotton. The specifications clearly stated, "Made from 50/50 polyester/cotton". The 65% polyester may exceed but the 35% cotton doesn't meet specification. American Textile is the second low bidder but as stated above the specifications clearly stated, "Made from 50/50 polyester/cotton"; the sheet American Textile submitted is 52/48 polyester/cotton. The 52% polyester may exceed but the 48% cotton doesn't meet specification. Tabb Textile is the third low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line 12) Tabb Textile is the low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line 13) Tabb Textile is the low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Line 14) American Textile is the low bidder; however the specifications clearly stated, "Made from 50/50 polyester/cotton", the sheet American Textile submitted is 52/48 polyester/cotton. The 52% polyester may exceed but the 48% cotton doesn't meet specification. Tabb Textile is the second low responsive and responsible bidder meeting specifications. I recommend awarding to Tabb Textile.

Split Award: No split; Awarded to the bidder meeting all specifications and submitted samples as requested in the solicitation package.

Award Recommendation:

VENDOR

Tabb Textile

ITEMS

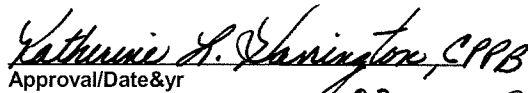
All Lines

AMOUNT

\$46,427.00

(As applicable to signature authority)


Procuring Agent/Procurement Division/Date


Approval/Date&yr
02-02-09

	ICS NO SAMPLES NON RESPONSIVE	Bob Barker Co	Amce Supply Co NO SAMPLES NON RESPONSIVE	American Textile	Tabb Textile
1	24.00 (thread) 2424.00	No Bid	38.00 3838.00	23.50 (52/48) 2373.50	28.25 2853.25
2	31.40 (thread) 628.00	No Bid	45.00 900.00	34.50 (52/48) 690.00	38.75 775.00
3	31.40 (thread) 785.00	No Bid	49.00 1225.00	32.00 (52/48) 800.00	39.25 981.25
4	No Bid	No Bid	65.00 10400.00	34.75 (52/48) 5560.00	45.00 7200.00
5	24.00 21600.00	27.72 (65/35) 24948.00	20.00 18000.00	20.50 (52/48) 18450.00	21.00 18900.00
6	31.40 1727.00	36.36 (65/35) 1999.80	30.00 1650.00	30.99 (52/48) 1704.45	27.50 1512.50
7	No Bid	No Bid	65.00 5200.00	34.50 (52/48) 2760.00	36.00 2880.00
8	No Bid	55.68 (65/35) 5568.00	No Bid	37.50 (52/48) 3750.00	36.95 3695.00
9	No Bid	No Bid	No Bid	37.50 (52/48) 1125.00	45.00 1350.00
10	No Bid	30.36 (65/35) 2428.80	No Bid	31.00 (52/48) 2480.00	33.00 2640.00
11	No Bid	30.36 (65/35) 607.20	No Bid	30.50 (52/48) 610.00	31.00 620.00
12	No Bid	No Bid	No Bid	38.50 (52/48) 962.50	38.00 950.00
13	No Bid	No Bid	No Bid	37.00 (52/48) 740.00	36.00 720.00
14	No Bid	No Bid	No Bid	37.50 (52/48) 1125.00	45.00 1350.00